

## SAN BENITO HEALTH CARE DISTRICT COMPLIANCE AND ETHICS PROGRAM

San Benito Health Care District (SBHCD) has adopted a Compliance and Ethics Program (Program) to identify SBHCD's policies and procedures for promoting compliance with the law and preventing and detecting violations.

The mission of the Compliance and Ethics Program is to guide, encourage and educate individuals and departments to conform to Federal and State Regulations and SBHCD Policies and Procedures and to make ethical decisions in the best interest of the organization. This program applies to members of the Board of Directors, District/Hospital Administration, hospital staff, Medical Staff members, volunteers, students, contractors, and other agents (collectively, "covered persons").

### Covered persons are urged to seek guidance from:



**KAREN DESCENT**  
**Compliance Officer**  
**635-1149**  
**kdescent@hazelhawkins.co**



**DEB DEA,**  
**Privacy Officer**  
**635-1130**  
**ddea@hazelhawkins.com**

### Covered persons may confidentially make reports via:

1. [www.lighthouse-services.com/hazelhawkins](http://www.lighthouse-services.com/hazelhawkins)
2. Toll Free Telephone: (855) 222-2599 or Spanish Speaking Line (800) 216-1288
3. E-mail: [reports@lighthouse-services.com](mailto:reports@lighthouse-services.com) (must include company name with report)
4. Fax: (215) 689-3885 (must include company name with report)
5. **Mobile App:** This app can be downloaded to your phone and will enable you to submit new anonymous reports and follow up on anonymous reports related to an issue at your company or organization. In order to use the app, first, download it to your phone and install it.
6. **If your phone is an iPhone, scan this code**



**If your phone is not an iPhone, scan this code**



Retaliation against a covered person who reports a concern in good faith is prohibited, as indicated in the SBHCD *Non-Compliance Reporting and Response and Non-Retaliation policy*. Anyone found to have committed a retaliatory act against a covered person for a good faith report will be subject to disciplinary action, up to and including termination of employment.